**Feughside Community Council (FCC) Community Fund - Application Form**

Before completing this form, please read the guidelines which are available from: <http://www.feughside.com> or the Mid Hill Secretary on midhill.secretary@gmail.com

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| **Project Title** |  |
| **Amount applied for** | £ |
| **FCC application reference number****(*leave blank for FCC admin*)** |  |

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| **SECTION 1: YOUR ORGANISATION** |
| 1 | Name of your Organisation |  |
| 2 | Contact - Name *Someone who can talk about the application and funding needs in detail* |  |
| 3 | Contact - Position in Organisation |  |
| 4 | Contact - Address |  |
| 5 | Telephone Number(s) |  |
| 6 | E-mail |  |
| 7 | Describe briefly the activities undertaken by your Organisation |  |

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| **SECTION 2: YOUR PLAN** |
| 8 | What is your plan and how will it benefit the Feughside Community?*Please provide details of the plan and what you want it to achieve. Tell us about any preliminary community consultation, feasibility study or other evidence of need. If you need to provide more information, please add as an appendix to this form.* |  |
| 9 | Does the plan have a specific location?If Yes, where is it located? |  |
| 10 | Approximately how many members of the community do you consider will benefit from this application? |  |
| 11 | How long do you expect the benefit of this application to last?  |  |
| 12 | How frequently do you consider the application will be of benefit?*(Weekly, Monthly, Quarterly, Annually)* |  |

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| **SECTION 3: FUNDING** |
| 13 | Project CostsPlease provide a breakdown of the main cost elements (*or attach an itemised list*) |
| Item or Activity | Cost (£) |
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| Total Cost of the Project (including VAT). | £ |
| 14 | What funding are you seeking from the FCC Community Fund? | £ |
| 15 | Have you applied or do you already have funds towards the application? If so, who from? How much? |  |
| 16 | What steps have you taken / will you take to ensure the application is value for money? |  |
| 17 | Will there be any longer term funding requirements for this application in order to sustain it into the future? If so, is this source of funding in place? |  |
| 18 | Has your organisation received funding from Feughside or Feughdee West Community Funds previously? If so, when? and how much did you receive? |  |
| 19 | If a grant is awarded, how would you wish us to make payment? *E.g. by cheque payable to … or give Bank Account Name, Sort Code and Account Number.* |  |
| 20 | Please attach any other information deemed relevant to your application |  |

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| 21 | Which of the following groups or areas within Feughside will be benefited by your project? (*See guidelines for more detail*)  | Please tick all that apply✓ |
| Children and young people |  |
| Community buildings and amenity sites |  |
| Community transport and communication |  |
| Conservation, wildlife and animal sanctuary projects |  |
| Culture and heritage |  |
| Education and skills development |  |
| The elderly |  |
| Energy efficiency and environmental sustainability |  |
| Health, well-being and sports |  |
| Regeneration – projects that help reduce crime, increase employment, improve housing and the environment |  |
| Self-help groups |  |
| Vulnerable people – people with disabilities, homeless or disadvantaged |  |
| Other (*please specify*) |  |

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| **DECLARATION** |
| ***We are authorised to submit this application on behalf of the organisation and certify that the information supplied is correct. We agree to abide by the terms and conditions included in the grant guidelines and any additional special conditions within the letter of award. We understand we will be required to monitor expenditure and to provide Feughside Community Council (FCC) with receipts and reports on the progress (if duration more than a year) and on the completion of the project. This information will be recorded electronically and may be used by FCC for publicity, including on their website. The information will also be included in an annual report by FCC to Midhill Wind Ltd for potential use in their company reporting and publicity***  |
| Signature 1 / Position |  |
| Date |  |
| Signature 2 / Position |  |
| Date |  |

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| **CHECKLIST -** *Please ensure that you have included the following information as it applies to your application. Failure to do so may delay or jeopardize your application. Please tick the box* ✓*or mark “NA” if not applicable.* |
| The completed application form signed by two people | ✓ |
| A copy of your constitution or set of rules for your organisation (if available) |  |
| A set of accounts for your organisation signed by your Treasurer. For groups less than one year old, a recent bank statement and annual budget. Details of your banking arrangements if you don’t have an account |  |
| Copies of quotes received highlighting your preferred supplier and reasons for your choice |  |
| Any other supporting information attached as an appendix to this application form |  |
| **IN ADDITION FOR DEVELOPMENT PROJECTS** |
| Location plan for the application |  |
| Photographs of the site |  |
| Detailed plans |  |
| Sketch of the work proposed |  |
| Evidence of permissions if required (e.g. planning permission, landlord’s permission) |  |

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| **Please return the completed form by email to:**  | **Midhill.secretary@gmail.com** |
| *If email is not available please mail the form, clearly marking the envelope ‘Application Form’ (Note this response may be slower than email submission)* | **Audrey Dykes****Heatheryhaugh****Glendye, Strachan****Banchory AB31 6LT**  |